

# AMY AYERS SCHOLARSHIP FUND

The intent of this scholarship fund is to support the educational development of WGH employees, all of who contribute to the high standard of patient care provided by WGH.

#### Deadlines

- 1. Applications must be received in the Foundation office by APRIL 11th.
- 2. The Board of Directors will approve scholarship awards at their May 15<sup>th</sup> Board meeting.
- 3. Applicants will be notified by letter following May Board meeting.

#### Eligible training/education

- Scholarship awards are only available to pursue the following types of educational opportunities:
  - o Training which will result in certification and/or advanced credential accreditation, related to or in a healthcare profession.
  - College or university level classes which are part of a degree program, related to or in a healthcare profession.

### Eligible employees

• Any current WGH employee who has been employed by WGH for at least one (1) continuous year is eligible to apply.

## Application requirements:

Employee must submit a complete Scholarship Application Form and required attachments, which will include but not be limited to:

- Request amount.
- Type of certification or degree being sought.
- Specific title of training/education.
- Training/education announcement from institution or professional organization offering training/education for which funding support is being sought.
- Statement regarding how training/education will benefit patient care at WGH.
- Statement regarding how training/education will enhance skills as healthcare professional.
- Verification by WGH Human Resources Department of employee's current employment status and that employee has over one (1) year of continuous service.
- A letter of recommendation from the employee's direct supervisor.
- Approval of application submission by employee's department manager.
- A signed commitment by employee agreeing to accept funding contingent upon the following three (3) conditions.
  - 1. To continue to work for WGH for a period of one (1) year following completion of the funded training/education.
  - 2. To reimburse Whidbey General Hospital Foundation for the award amount if employee voluntarily leaves WGH employment before completing their one year service commitment. Exception: if employee applies but is not hired by WGH for a position for which credentialing has been acquired as a result of WGHF funding.
  - 3. Submit a transcript copy or a class completion certificate to WGHF within 30 days of completing WGHF-funded training/education.