

May 13, 2013

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 5:00 p.m. by Board President, Anne Tarrant. Present were President Tarrant; Commissioner Wallin; Commissioner Case; Commissioner Gardner; Commissioner Cammermeyer; Chief Executive Officer, Tom Tomasino; Chief Financial Officer, Terry Litke; Chief Operating Officer, Hank Hanigan; Chief Nursing Officer, Linda Gipson; Chief Quality Officer, Teresa Fulton; Chief of Staff, Gabe Barrio, MD; Attorney, Dale Roundy; Riney Productions, Jim Riney; and several other hospital staff.

Points of Order

None

Minute Approval

President Tarrant called for a motion to approve the minutes of the April 8, 2013 regular Board Meeting, and April 24, 2013 special board meeting minutes. Commissioner Cammermeyer made a motion, seconded by Commissioner Gardner to approve minutes with two changes. Motion carried.

Education

None

Public Questions or Comments on Agenda Items

There were no public questions or comments on agenda items.

Quality and Patient Safety

Teresa Fulton, CQO reported the Board and Health is also a performance institute; who help us to measure the patient experience. The key is great experience in patient satisfaction and sustaining a highly reliable organization and a strong improvement design team. We require strong commitments from all of our departments. The performance team will start June 26, 2013 and run through the summer. We will have access to monitor and give feedback. Teresa Fulton, CQO also recognized Katie Carr for acquiring a performance grant to help defray the cost of this project. Katie Carr is ready to begin forming the team. President Tarrant thanked Teresa Fulton, CQO and Katie Carr.

Medical Staff Report

A. Chief of Staff Report

Dr. Gabe Barrio, Chief of Staff, presented the following active staff reappointments:

Brenden L. Hansen, MD Active Staff Reappointment Douglas M. McKee, MD Active Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer to approve the active staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff reappointment:

Mary E. Kouri, MD

Xiaowen "Wendy" Wang, MD

Courtesy Staff Reappointment
Camilla T. Allen, MD

Gregory M. Wolgamot, MD

Greta T. Go, MD

Courtesy Staff Reappointment
Courtesy Staff Reappointment
Courtesy Staff Reappointment
Courtesy Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer to approve the

courtesy staff reappointment as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following consulting staff reappointments:

W. Thomas Kushner, MD

Ravi S. Menon, MD

Consulting Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer to approve the

consulting staff reappointments as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following courtesy staff appointment:

Marc G. Koenig, MD Courtesy Staff Appointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer to approve the courtesy staff appointment as presented. Motion carried.

Dr. Gabe Barrio, Chief of Staff, presented the following resignation and leave of absence: Michael K. Koerner, MD Resignation Effective 04/01/2013

Mary Hessert, DO Leave of absence Effective 04/26/2013

Dr. Gabe Barrio, Chief of Staff, reported a change to the appointment/reappointment list to be approved; Dr. Manuel Lozano will be presented at the next MEC meeting and then brought to the June board meeting for approval.

President Tarrant thanked Dr. Gabe Barrio, Chief of Staff, and the MEC for attending the recent leadership retreat.

<u>Individual Items</u>

A. <u>Administrative Update</u>

Tom Tomasino, CEO reported the STAR awards were presented to the following staff: Nancy Nielsen (Hospice), Tammy Woollet (HIM) and Renee Yanke (MAC Manager). Tom Tomasino, CEO reported we will have one more STAR presented around May 20. During the Meditech implementation our staff managed everything very well and from the beginning our staff has helped to build these modules from scratch. Tom Tomasino, CEO reported the Team Leads also did a phenomenal job in guiding this project and thanked Nancy Brady, MIS Director, who did a



phenomenal job as well. Tom Tomasino, CEO reported we had our Meditech super users available for 24 hours for the last 2 weeks and offered a big thank you to them.

Linda Gipson, CNO reported we have been fortunate to have a hands on CEO to help with the implementation. Staff is positive and minor issues were fixed immediately. This has been an incredible amount of education for our staff and they handled it very well. Some consultants stated our implementation was one of the better implementations they have seen. Patients seen during Go Live implementation were given carnations and gift cards. Linda Gipson, CNO reported we have 62 physician providers that have been trained in Meditech and having an electronic record is a great thing. An appointment can be made at any step of your visit. The bedside medication process should eliminate future medical errors and the billing process means more accurate bills.

Tom Tomasino, CEO reported we will have a 6.07 upgrade with Meditech and we will be going right into this upgrade. Documentation is the best we have seen and care plans are populated and innovative. We have touched every integrated operating system in the facility. We are very proud of our staff.

Hank Hanigan, COO reported Hospice is getting closer to accreditation. We are looking at possibly the third week of June 2013 to have an accrediting agency come in and report how we are doing.

Capital Equipment

Linda Gipson, CNO reported she is requesting an Ophthalmologic microscope. The current one is breaking down consistently and we have to reschedule patients. This is a safety concern. Linda Gipson, CNO reported we are asking for \$75,000 dollars and this will come out of our contingency fund.

Commissioner Cammermeyer made a motion, seconded by Commissioner Case to approve the purchase not to exceed \$75,000. Motion carried.

President Tarrant thanked administration for their hard work and long hours on the Meditech implementation.

Commissioner Gardner reported WGH staff is always positive and helpful.

Resolution #336 Amended PHD Joint Operating Board Interlocal Agreement

Terry Litke, CFO reported this resolution is required because new hospitals have been added to the original agreement which promotes efficiency and joint contracting. There is also a name change, bylaw changes, and policy changes. These changes require amending the previous agreement and having the board approve the new agreement and resolution with PHD Joint Operating Board. Commissioner Wallin made a motion for approval, seconded by Commissioner Gardner. Motion carried.

Board Items

A. Update

Commissioner Case reported the Board of Health and Advisory Board will be presenting the CHAB Linda Lee Martens Community Health Hero Award at the Pacific Rim institute tomorrow night May 14, 2013. Everyone is welcome.

b. Bond Issue

Commissioner Wallin reported census data indicates out community is growing and aging. To respond to the high demand for health care services, our strategic plan calls for replacing our inpatient wing. We must modernize our aging facility to efficiently capitalize on new technologies and legislative requirements. Our only option is to gain the support of our community through the passage of a Bond issue for new construction. Our inpatient wing is almost 44 years old, well past the typical lifespan of such a unit. We have no doubts about the need for a new inpatient wing. We have the right plans and the right people in place to realize this vision. Our community tells us in their patient satisfaction surveys that an upgrade is sorely needed. Commissioner Wallin proposed a motion for administration to re-evaluate, based on today's conditions, the particulars of a new bond. Commissioner Wallin stated we should look at the November ballot. If the bond is approved, it will take an additional 2- 3 years for construction and move-in to be completed. This pushes our medical/surgical wing close to being 50 years old before it is replaced, time is of the essence.

Commissioner Gardner made a motion for admin to do the research, seconded by Commissioner Case. Motion carried.

Staff and Status Reports from Administration

A. Administrator's Report

Tom Tomasino, CEO asked for questions regarding the administrators report. No questions.

B. Financial Report

Terry Litke, CFO reported March financial statements show a negative margin of (\$438,252) with a negative operating margin of (6.1%). The March loss is \$352,790 more than the budgeted March loss of (\$85,462). The average inpatient census for March was 16.68, which was a 1.2% decrease from the February average census of 16.89. Inpatient surgeries were 41 in March which was a 5.1% increase from the average monthly inpatient surgeries of 39 in 2012. Total outpatient volumes were 9.7% greater in March than in February. Gross patient revenues were at \$15,383,838 which was under budget by 2.8%, or \$441,786. Operating expenses were over budget by \$170,486 or 2.3%. Salaries and wages were under budget by \$253,106 or 7.0%. Physician fees were over budget by \$334,606, or 63.8% and



Supplies were over budget by \$131,935, or 17%. The Days Cash on Hand decreased from 43.6 in February to 38.7 in March. Days of Net Revenue in Receivables decreased from 44.2 in February to 42.0 in March, which means we collected more than we had the previous month. After 3 months in 2013 we have a negative YTD bottom line of (\$379,953) versus a budgeted negative YTD bottom line of (\$429,538), which is \$49,585 better than budgeted YTD. Review of Dashboard Report

Tom Tomasino, CEO reported dashboard scores and inpatient census are improving steadily over the last 6 months.

Linda Gipson, CNO reported they are working with the community regarding mental health programs and meeting with the state. Tom Tomasino, CEO stated this is an important issue and this is a community problem we are working on. Linda Gipson, CNO reported she has been discussing, with a Missouri based company that is looking into expanding into this area. They would provide much needed mental health support and help better manage these patients. President Tarrant thanked Linda Gipson, CNO for her hard work and dedication to this matter.

Consent Agenda

A. Approval of Monthly Write-Offs and Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. Commissioner Cammermeyer made a motion, seconded by Commissioner Case, to approve vouchers #166950 to #166950 and #168146 to #3007 in the total amount of \$8,431,908.72. Motion carried. Commissioner Case made a motion, seconded by Commissioner Gardner to approve the Capital equipment vouchers for April in the amount of \$206,909.02 therefore the vouchers are approved for payment in the amount of \$8,638,817.74. Motion carried.

Agenda Items for next Regular Board Session

Commissioner Gardner will not be attending the next board meeting. Teresa Fulton, CQO will present Meditech testing at the next board meeting.

Foundation

Commissioner Gardner thanked the WGH Foundation for their great presentation at the Foundation fundraiser. Laura Blankenship, Foundation Director reported we have raised \$225,000 towards the breast MRI program and will be able to order next week. For the biopsy equipment we have raised \$10,000 already towards biopsy equipment.

General Public Comments

None

<u>Adjournment</u>

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Gardner made a motion, seconded by Commissioner Wallin to adjourn the meeting at 6:03 p.m., motion carried.