April 9, 2012

The regular meeting of the Board of Commissioners of the Whidbey Island Public Hospital District was called to order at 5:01p.m. by Board President, Anne Tarrant. Present were President Tarrant, Commissioner Wallin, Commissioner Case, Commissioner Zaveruha, and Commissioner Cammermeyer. Chief Executive Officer, Tom Tomasino; Interim Chief Financial Officer, Terry Litke; Chief Operating Officer, Hank Hanigan; Chief Quality Officer, Teresa Fulton; Chief Nursing Officer, Linda Gipson; Chief Human Resources Officer, Carolyn Pape; Chief of Staff, Gabe Barrio, MD; Attorney, Dale Roundy, and many hospital and medical staff, as well as community members were present. Jim Riney of Riney Productions was present to electronically record the meeting.

Points of Order

There were no points of order; however President Tarrant reminded everyone to turn off their cell phones.

Minute Approval

President Tarrant called for a motion to approve the minutes of the March 12, 2012 regular Board Meeting. Commissioner Wallin made a motion, seconded by Commissioner Cammermeyer, to approve the minutes as presented. Motion carried.

Education

Tom Tomasino announced that the new hospital website will be introduced tonight. He noted that it has been a long journey to get where we are today with the website and that a lot of work has been done by our own Gary Taylor and by Jen and Bob Pennington of Rhizome Design. The next part of the project is to work on relevant content for the site and that work is being done by Keith Mack. Keith Mack introduced himself. He stated that he has lived on the island for the last 12 years and has previously volunteered for the hospital. He has been writing professionally for the last 12 years and for the last 6.5 of those years he has been writing and editing for Children's Hospital. For the last 30 days he has been working on the website with Gary Taylor and others; they are updating and creating compelling new content for the website. Mr. Mack showed a variety of sample pages of the website and some of the new content and explained that additional content will be added based on feedback from a survey about our website.

Public Questions or Comments on Agenda Items

President Tarrant noted that there were a number of people who signed up to speak about the Commissioner Update. She stated that they would be invited to speak when that agenda item comes up for discussion later in the meeting.

Quality and Patient Safety

Teresa Fulton reported that she will be submitting a progress report to the Department of Health on our corrective action plan from the licensing survey. The Quality Department has a number of new teams this year including the "bed ahead" team, medication safety team and a team that will work on streamlining the chart process for the Rural Health Clinics. The Quality Department is also involved in four different Meditech teams for building the EMR.

Medical Staff Report

A. Chief of Staff Report

Dr. Gabe Barrio, Chief of Staff, presented the following active medical staff reappointments:

Oscar M. Busso, MD

Active Staff Reappointment
Worth W. Everett, MD

Active Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve the medical staff reappointments as presented. Motion carried. Dr. Barrio presented one affiliate active medical staff appointment:

Steven W. Musto, MD

Affiliate Active Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve the affiliate active medical staff appointment as presented. Motion carried. Dr. Barrio presented courtesy medical staff reappointments:

Lawrence D. Becker, MD

Kelly A. Lloyd, MD

Jakdej Nikomborirak, MD

Courtesy Staff Reappointment

Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve the courtesy medical staff appointments as presented. Motion carried. Dr. Barrio presented two Allied Health Professional appointments:

Jennifer L. Jones, CRNA Allied Health Professional

Heather B. Good, PA-C Provisional Allied Health Professional

Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve the Allied Health Professional appointments as presented. Motion carried. Dr. Barrio noted that the handout for the Commissioners lists two resignations; however there is really only one resignation. Terry Lee, M.D. is not resigning as he has agreed to work as a locum on occasion. Kristan Wheeler, PA-C has resigned effective 2/11/2012 as she has moved to New Zealand. Dr. Barrio presented a change to the privilege request form for General Surgery. The privilege for Diagnostic Esophagogastroduodenoscopy has been separated into Diagnostic and Therapeutic. This change has been approved by the Medical Staff. Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve the change in the General Surgery Privilege Request Form as presented. Motion carried.

Individual Items

A. Administrative Update

Tom Tomasino reported that the Employee Tea where we recognize years of service milestones will be May 8th at 2:00 pm and all the Commissioners are invited. He reported that the Special Session of the state legislature ends tomorrow. The house recently passed a supplemental budget which did not have any cuts to Critical Access Hospitals, Disability Lifeline, Apple Health, or Community Mental Health which is a significant change to their stance a month ago. He reported that the CEO/Trustee Patient Safety Summit is the first week of May and the keynote speaker is the CEO of the Institute for Healthcare Improvement. Mr. Tomasino introduced Terry Litke, Interim CFO. He noted that Mr. Litke has over 30 years of experience as a CFO.

B. Resolution #322 Island County

Hank Hanigan presented Resolution #322 which authorizes the District to enter into an Interlocal Agreement with Island County's Public Works, Solid Waste Division. The contract is for medical screening services for their employees. Attorney Dale Roundy stated that a copy of the actual contract should accompany the resolution. Mr. Hanigan stated that he would obtain a copy of the contract and that the matter would be brought up again during the Administrator's Report.

Board Items

A. Committee Reports

Commissioner Case reported that the Compliance Committee meets the 1st Tuesday of every month at noon. The committees reviews a number of areas every month including audit reports, HIPAA compliance, ICD-10, contract negotiation compliance, litigation issues, medical staff compliance issues that pertain to hospital services, electronic health record progress and other regulatory compliance issues. Commissioner Wallin reported that he has been working with Hank Hanigan to gather data regarding all of the land and buildings that we own and rent and the committee will be meeting soon.

Staff and Status Reports from Administration

A. Administrator's Report

- 1. Hank Hanigan distributed copies of the contract with Island County that detailed the specific services that the District will be providing to the County. President Tarrant called for a motion to approve Resolution #322 authorizing the District to enter into an Inter-local agreement with Island County's Public Works, Solid Waste Division for medical screening services for their employees. Commissioner Wallin made a motion, seconded by Commissioner Case, to approve Resolution #322 as presented. Motion carried. Hank Hanigan reported that the Omnicell Medication Dispensing system project is moving forward; five of the six units have been fully programmed and are stocked. The next phase of training will begin next week for nurses and then we will be rolling the units out onto the floors. The go-live date will be at the end of April or beginning of May. Hank Hanigan reported that there has been some movement on our Hospice CON application. There are five levels that the application needs to proceed through and our application has made it to level three where it has been reviewed extensively. It was recently sent back to level one for revisions but should go back to level three in the next few weeks. This is all part of their internal processes and we do not need to answer any additional questions.
- 2. Linda Gipson reported that the Nursing Strategic Plan is in progress and on schedule. She noted that the 2nd week of May is National Nurses Week and they have several events planned. She reported that we are actively searching for managers for Surgical Services and the Emergency Department. She reported that the MAC received the top percentile for patient satisfaction last quarter. This demonstrates that it is possible to achieve that level of patient satisfaction. Dr. Gipson thanked the Foundation for the new monitors in the ED which will give us monitoring capability in all thirteen rooms. She reported that we are working with CADA on training 18 to 20 more nurses from our ED and OB to be Sexual Assault Nurse Examiners.

B. Financial Report

Terry Litke reported that cash increased from 52.3 days in January to 76.8 days in February as a result of the bond financing. That financing doesn't contribute to long term cash reserves as it is for equipment and must be spent within 18 months. The census in February was 13.7 as compared to 16.5 in January. Outpatient services increased in February over January even though there were fewer days in February. Gross patient revenues were under budget in February by 7.7% or 1.2 million. Expenses were over budget \$157,000 or 2.4%. Salaries and wages were over budget by \$293,000. February had a net operating loss of \$132,000 or a negative 2% operating margin. Year-to-date the operating margin is negative .68%.

C. Review of Dashboard Report

Tom Tomasino presented the new Dashboard. He noted that the majority of indicators where we touch patients are red which is discouraging. We know that our staff is better than that. We are focusing our education on the managers to help drive the change in the way we interact with patients. He stated that our quality of care is significantly higher than many other institutions but we continue to fall back with our patient interaction.

Consent Agenda

A. Approval of Monthly Write-Offs and Vouchers

Vouchers audited and certified by the auditing officer as required by RCW 40.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve vouchers #155869 and 156001 in the amount of \$8,471.54. Motion carried. Commissioner Zaveruha abstained from the review, discussion, vote and written approval of these vouchers due to a potential conflict of interest. Vouchers audited and certified by the auditing officer as required by RCW 40.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to approve vouchers #155705 to #156694, and #2447 to #2465, excluding #155869 and #156001 in the total amount of \$9,252,918.09. Motion carried. Commissioner Cammermeyer made a motion, seconded by Commissioner Case, to approve the write-offs for March in the amount of \$743,781.29. Motion carried.

Agenda Items for next Regular Board Session

There were no items suggested.

Board Comments/Updates

A. Commissioner Update

Commissioner Zaveruha read a prepared statement resigning his position as Commissioner effective immediately. President Tarrant noted that Commissioner Zaveruha submitted a formal resignation to Board Secretary, Ron Wallin, resigning from the Public Hospital District effective today, April 9, 2012. She thanked Commissioner Zaveruha for his service. Commissioner Zaveruha stated that he has total confidence in the leadership in place to run the hospital. President Tarrant stated that the District will take applications to fill the District 2 position that has been vacated. The applicants will be invited to an open public meeting where the interview process will be completed. She noted that we have 90 days to appoint a replacement. Dale Roundy noted that the commissioners would be allowed by law to discuss and evaluate the candidates in executive session but the decision must be made in an open public meeting. He suggested that at the next board meeting they could make a statement about the criteria that they are looking for in a commissioner. President Tarrant stated that if the commissioners have specific questions they would like to ask the candidates they can bring those questions to the next meeting for discussion. Commissioner Wallin thanked Commissioner Zaveruha for his work on the board. He noted that Dr. Zaveruha has been accused of a lot of things but he has been found to be innocent of those accusations. He further stated that the idea that Dr. Zaveruha runs this board offended all of us on the board. Dr. Zaveruha has been a participant in the process like all of us. Commissioner Cammermeyer stated that when she first came on the board it was her pleasure to argue with Commissioner Zaveruha at every opportunity. She stated that she has learned a lot in the process and that the board became much stronger as a result. Commissioner Case stated that he was here when Commissioner Zaveruha came on the board and Commissioner Zaveruha has been a tremendous asset to the District, especially for the EMS system that he developed. President Tarrant sated that we will miss Commissioner Zaveruha's wisdom, insight and wit and that he has been an integral part of the team here. Tom Tomasino thanked Commissioner Zaveruha for his years on the board. He stated that he has been incredibly pleased with the way the board has grown and that Dr. Zaveruha has been a part of that growth.

Public Comments

Phyllis Gaskill of Oak Harbor stated that she is a former nine year employee of Whidbey General Hospital and worked with Dr. Zaveruha during that time. She stated that he brought a lot of good to the hospital. He has been hounded both on-line and in person and she would like to see something done to make that better for him and his family. She stated that she believes that Dr. Zaveruha has fostered a climate of superb care and free communication and she would like to see that expanded upon. She wished him the very best. Ray Heltsley, retired Oak Harbor Police Department Sergeant stated that for 12 years he worked for Whidbey General Hospital on an ambulance and Dr. Zaveruha was his boss. He enjoyed working with him and all the paramedics that work with him are impressed with him; he is just as good on the street as he is in the operating room. He wanted to say that Dr. Zaveruha deserves the appreciation and gratitude of the entire community for how much he has given of himself over the years. Mary Pierzchala of Oak Harbor stated that she first met Dr. Zaveruha in 1998 when he operated on her. He practices Patients First and he has given to Island County more than all of us together could even begin to. She is glad that we are not losing him and that he will be able to do what he loves the most. Linda Quisdorf stated that not only is Dr. Zaveruha a great physician but he also cares about the employees. She stated that he has been accused of many things but he hasn't done anything wrong. The hospital should stand up for him and sue Dr. Borden and the exlawyer. Jim Gaskill of Oak Harbor stated that Dr. Zaveruha has brought a lot of openness to the board that wasn't here before. He is concerned that the appointment of a new commissioner might be done in executive session. He believes that it should be done in a public forum. Dr. Jane Mays of Oak Harbor thanked Dr. Zaveruha for eight years he served as Commissioner. Dr.

Thom Vader, Anesthesiologist, stated that he looks forward to being back in the operating room more often with Paul Zaveruha. He has been a great commissioner but it has taken a toll on him. Dr. Byron Skubi stated that he has had a long association with Dr. Zaveruha. He was glad when Dr. Zaveruha ran for a seat on the board eight years ago and he has done an incredible job. Dr. Jim Livermore stated that as Winston Churchill said it is good to have enemies because that way you know you have stood for something; Dr. Zaveruha has stood for a lot. The only real disappointment has been the low quality of the enemies that he has attracted. Jim Covert of Oak Harbor stated that he is now a law enforcement officer, but Dr. Zaveruha trained him to be an EMT back in 1981. In the middle of the night when most of us are sleeping Dr. Zaveruha is up getting calls from a medic or the ER or from someone like me and every time he is available. He has done more for us than you could understand. Laura Tarasoff of Coupeville, a WGH employee, thanked Dr. Zaveruha for all of his service on the Board of Commissioners. President Tarrant stated that the position of Commissioner for District 2 will be posted and the interview will be conducted in an open public meeting. She stated that if anyone has any questions about the process of applying they can email her at wghdistrict5@whidbeygen.org or call her through Administration at the hospital.

Adjournment

There being no further business, President Tarrant called for a motion to adjourn. Commissioner Case made a motion, seconded by Commissioner Cammermeyer, to adjourn the meeting at 6:40 p.m. Motion carried.